



Constitution and Rules

1. Title

The Club is known as "1885 Dunfermline Athletic Business Club" (The Club) and will operate its own bank account as an unincorporated entity, operating within the auspices of Dunfermline Athletic Football Club.

2. Objectives

The objectives of The Club are: –

- 2.1 To create a network of business people and Retired Business people who have an affinity with Dunfermline Athletic Football Club
- 2.2 To operate this network around social events that sustains the affinity with DAFC.
- 2.3 To create "added value" business benefits for its' members.
- 2.4 To create a members database that can be accessed as a communication channel by DAFC. Members agree to their details being included in the Club's database.
- 2.5 To donate to DAFC any financial surplus and for specific items (as detailed in Clause 6.4.1).
- 2.6 To be non-political and non-sectarian.
- 2.7 To remain self-sufficient.

3. Membership

- 3.1 Membership is available to all businesses, business people and retired business people who have an affinity with Dunfermline Athletic Football Club. [Click here to join](#)
- 3.2 From time to time the Management Board will invite Honorary Members. The decision to invite Honorary Members to join The Club requires a unanimous decision by the Management Board.
- 3.3 Membership will be offered by the Management Board in writing and members will confirm acceptance in writing. Acceptance of the Club's Constitution and Rules will be a condition of membership.
- 3.4 The annual subscription of both Ordinary and Honorary Members shall be such sum as may from time to time be determined by the Management Board. The initial joining fee shall be £50 and £25 monthly membership fee.
- 3.5 In any matters where the Management Board decide to consider a vote of the Club membership Honorary Members will not be entitled to vote.
- 3.6 Members will be registered on The Club's database and agree to receive periodic communications from the Management Board by way of invitations to participate in Club events. By accepting an invitation to join The Club, members are agreeing to allow the Management Board to provide access to The Club's member database by DAFC in the furtherance of its commercial activities.
- 3.7 All members have a duty to uphold the good name of The Club and DAFC in all of the Club's events and are expected to behave in a way that enables The Club to function and flourish.
- 3.8 Removal of membership, either Ordinary or Honorary, will be at the discretion of the Management Board. The decision to remove any member will require the unanimous decision of the Management Board. The Club's Chairman on behalf of the Management Board will notify removal of membership in writing.
- 3.9 Members will be entitled to resign for any reason but must do so by writing to the Membership Secretary.
- 3.10 The Management Board shall be entitled to terminate the membership of any member whose subscription remains unpaid three calendar months following the due date for Payment.

4 Meetings

The Club's Annual General Meeting (AGM) will take place in the month of August. The Secretary will call the AGM by intimating to all members giving no less than 14 days notice. Standing agenda items for each AGM will include Chairman's report, confirmation of office bearers, statement of accounts (for the preceding 12 months i.e. the accounting period is 1 June to 31 May) and any announcements or items as may be included by the Management Board.

5. Management

- 5.1 The minimum Management Board will consist of a Chairman, Vice-Chairman, Membership Secretary and Treasurer. All members of the management Board will be referred to as Directors of the Club.
- 5.2 The Management Board shall appoint such new Board Members as the Management Board deems fit and appropriate. The decision to appoint a new Board member will require agreement by the majority of the Management Board. The succession of office bearers will be discussed and in the first instance will be offered to other suitable members of the Management Board. In the absence of candidates from within the Management Board names will be proposed at the Management Board meetings and individuals approached. The appointment of a new office bearer will require the agreement by the majority of the Management Board
- 5.3 Management Board meetings will normally be at a monthly frequency but their timetable will be established by the Management Board at least 6 months in advance. Meetings can be more frequent as required. Minutes for each meeting will be circulated to the Management Board, approved by a Management Board proposer and seconder and held as formal record.
- 5.4 Management Board meetings shall require a quorum of four members and in the absence of the Chairman and Vice-Chairman will be chaired by any of the other Management Board members as nominated by the Chairman.
- 5.5 The Chairman can invite non Management Board individuals who can provide specialist skills, advice or other services to the Management Board to any Management Board meetings.
- 5.6 The Chairman will hold office for a minimum period of two years. The Chairman shall be entitled, at the end of the two year period, to offer himself/herself for re-election. A Chairman can be removed from office at any time by a unanimous vote of all of the other members of the Management Board.
- 5.7 All other office bearers shall hold office for a minimum period of two years. Such office bearers shall be entitled, at the end of the two year period, to offer themselves for re-election.
- 5.8 Any member of the Management Board, whether office bearer or not, can be removed from the Management Board, and/or The Club by a unanimous decision by all of the other members of the Management Board.
- 5.9 Any Board Member wishing to retire from office shall require to give written notice to the Secretary of his intention to do so.
- 5.10 Any Management Board decisions requiring a unanimous vote can include votes confirmed out with a meeting by way of fax, e-mail or in writing to the Management Board.

6. Financial Arrangements

- 6.1 The financial year of the Club shall run from 1 June in each year.
- 6.2 The Club will hold monies on account according to its operating requirements. The Club will not operate out with its financial means and will not engage in borrowing from financial entities.
- 6.3 The Club shall keep proper books of account and it shall be the duty of the Treasurer to comply with this rule and to present a financial report to each Annual General Meeting showing the financial affairs and intrusions of the Club and such further financial reports as the Management Board from time to time requires.
- 6.4 The financial guiding principles of The Club are:
 - 6.4.1 To donate to DAFC any financial surplus from the Club's activities as the Management Board shall determine. Acceptance by DAFC of such surplus will be on the basis that the Club shall determine the particular purpose for which the funds are to be allocated.
 - 6.4.2 To retain cash balances only to a level essential to the administration requirements of the Club or funds raised towards an agreed expenditure at DAFC.
- 6.5 The Club has no borrowing powers.
- 6.6 The members of the Management Board have no duty as guarantors to The Club but have a duty to manage funds honestly and openly and would be liable to prosecution as individuals for any individual act of fraud or misappropriation of funds or collectively for any collective act of fraud or misappropriation of funds
- 6.7 The Management Board, from time to time, may adjust the financial arrangements of The Club to ensure that the on going legal operating procedures and standing of The Club remain in keeping with its mandate.

7. Alteration to the Rules

- 7.1 The Directors must agree unanimously to a change of any rules and failure to do so would demand a two thirds majority vote by all members at either an AGM or EGM

8. Dissolution

- 8.1 The Club can be dissolved:
 - 8.1.1 The Management Board by providing written notice of a Motion, duly proposed and seconded, given to the Secretary not less than 21 days before such an Extraordinary General Meeting of the Club called for that purpose and at least two thirds of the Ordinary Members of the Club present and voting at such meeting are in favour of such a dissolution.
- 8.2 Any surpluses, at the time of dissolution, will be donated to DAFC following agreement by the majority of the Management Board as to the particular purpose to which the funds are to be allocated.